

**ENVIRONMENTAL SERVICES UTILITY  
BOARD MEETING  
JULY 20TH, 2020  
Summary of Minutes**

The meeting for Kankakee Environmental Services Utility was held on Monday, July 20th, 2020 at 6:00 P.M. at the Public Safety Center in the Council Chambers.

**ESU Members Present**

Ald Tyler Tall  
Ald Michael Prude  
Ald Stacy Gall  
Ald Larry Osenga  
Ald Danita Swanson  
Ald Chris Curtis  
Ald Fred Tetter

**Superintendent**

Pete Schiel

**ESU Staff Present**

Clara Hall, Administration Manager  
Zach Newton, Operations Manager  
Alan Toronjo, Lab Manager  
Dennis Doyle, Asst Superintendent

**Others Present**

Elizabeth Kubal, Comptroller  
Maureen Kambic, Asst. Comptroller  
Kris Schmitz, Adjudication  
Burt Odelson, Legal  
Barbie Brewer-Watson, ECDA

**I. Public Comments**

**Mayor:** Okay, I will call the meeting to order. We do not have any Public Comments. Roll call please.

**II. Roll Call**

**C. Hall**

Ald Tall - Present  
Ald Prude – Present  
Ald Gall - Present  
Ald Osenga – Present

Ald Swanson -Present  
Ald Curtis - Present  
Ald Tetter – Present  
Clerk Dumas – Absent

**III. Approval of Minutes**

**Mayor:** May I have a motion to approve the minutes for June 15<sup>th</sup>, 2020?

**Ald Osenga:** So move Mayor.

**Ald Swanson:** Second.

**Mayor:** Motioned by Alderman Osenga and Seconded by Alderwoman Swanson. Any discussion on the minutes? Hearing none, all in favor?

**Committee:** Aye.

**IV. Approval of Bills**

**Mayor:** Opposed same sign? Minutes are approved. Moving on, to the bills. May I have a motion to approve the bills?

**Ald Tetter:** I'll make a motion to approve the bills. In the amount of \$932,700.49.

**Ald Swanson:** Second.

**Mayor:** Motioned by Alderman Tetter and Seconded by Alderwoman Swanson. Any discussion on the bills? Okay. Hearing none, roll call please.

**C. Hall**

Ald Tall - Aye

Ald Prude - Aye

Ald Gall – Aye (abstain on Check# 29126)

Ald Osenga - Aye

Ald Swanson - Aye

Ald Curtis – Aye (abstain on Check# 29090)

Ald Tetter – Aye

Clerk Dumas – Absent

**Mayor:** Motion carries.

**V. Reports**

A. Activity Reports

**Utility Services Group**

**Pete Schiel:** Everything at the Utility is running smooth just want to point out several highlights that we have been working on, just so everybody

knows the EPA Brownfield \$4 million grant, all the paperwork is finished and has been submitted to the EPA, so that process is finished. The next item is the transmission line for the hydro plant was finalized the PLC which is a programmable logic controller is back in service, and the turbine resumed its operation. As of June, so you can see that we had some nice production this last month. Everything else is pretty much self-explanatory had a couple of issues at a couple of lift stations. But other than that, the operation of the lift stations hydro plant. The guys, as you can see have jetted quite a bit of the sanitary lines as normal back into the construction again starting to catch up. Other than that, Zach, do you have some items that you'd like to share? If you wouldn't mind coming up to the microphone.

**Zach Newton:** I just like to say that this month has been very routine. Thankfully, after the heavy rains in late May and June, everything's back on schedule. Lift stations are running normally like you said, we are still monitoring certain spots for H<sub>2</sub>S. And the last thing I have is the handout. Just asking for your help to please remind residents to not dump grass in the road. This is not that extreme, but every little bit does end up making its way into our storm system and it blocks up and especially it seems with this summer, when we get rains, they seem to be heavy downpours, and it really attacks our storm infrastructure.

**Ald Osenga:** Zach, this picture you have here, was this sucked out of the drain or is just people mowing dumped in the street?

**Zach Newton:** Dumped into the street.

**Ald Osenga:** Holy (inaudible).

**Pete Schiel:** Yes, in this area we see this quite a bit. People are discharging their grass into the storm drain. Some are being as blatant as actually putting it, putting it in the gutters and other people are trying to, you know, clean it out and then we get the complaints. The neighbors flooding and this is one of the reasons so if you wouldn't mind we really need your assistance to help offset this. You know we don't mind doing the routine and taking care of what we need to take care of but this kind of taxes us when you know hundreds of neighbors are throwing their grass in the storm sewer. Alan, would you like to share some items?

**Alan Toronjo:** Again, extensive summary there in the lab packet for the lab industrial portion lab is running on a routine basis. Just remind the board where the second and a half month down in July would increase related sewer rate ordinance. Again, those rates been on five and a half percent as according to the ordinance again only industrial pretreatment charges follow the same increase, and also just explain his last month on

CSL had some overages under March and April sewer invoices due to a misreading flow meter. That's all been edited and changed according to we had the credit go through. Big thanks to Maureen and Elizabeth, for helping out with that. And that's about all I have.

**Pete Schiel:** Thank you. Keep in mind, two world class has converted over from dumping their wastewater to our lift station to the new gravity line so that project is complete, and also like to point out on page nine, The televising samples that Zack's teams are gathering. We do have some equipment to cut through that, we also have a root Dukes, which is a company that does some root bombing for some of these lines, but you can kind of see what the roots look like they kind of look like spider webs. As I had mentioned before and they aren't spider webs. Those are the route routes, taking over some of the sanitary lines but you can see on Main Street how the normal line should look. Clara, do you have some items that you'd like to add?

**Clara Hall:** Yes. I would like to say that the Artificial Intelligence technology has been installed on the Mast Arms of the traffic Poles. They would like to do something a little different than we planned. They would like to give us a date and come down to do a demonstration. Once we get that date we will email you guys and get that set up for you. Also, the LED Street Signs have arrived and we will be installing those in August

**Pete Schiel:** So that's the Travel Safely App. So, we're putting in strategic areas of the city. Basically, on the main corridor, and it will not only let pedestrians, bicyclists, and vehicles, know where others are present within that intersection, but it will also let them know if emergency vehicles are coming out. So, it kind of lets everybody be aware of their surroundings so it's kind of what we're doing there. Also, on page 10, we'd see a nice map that Zach was able to create. So, you can kind of see where the homeowner lateral situations are, where we responded to some storm intakes that were blocked. Some storm mains that were really blocked. Cleaned grease, out of the line in some of those other areas, and then also the area cleaning so you can kind of see the areas of the city that were hitting. Dennis, I'm sorry?

**Dennis Doyle:** It's mostly there in your report. I do keep a monthly track of rubbish, one of the items that I keep busy what the sweepers pickup, so I can, I can provide those numbers for you at the next meeting but we have noticed over the last couple of months, a trend towards a lot of material being picked up. Hopefully ahead of it or getting into the storm drain so the only other item, we have these two items under equipment. If you recall are the dump bodies on our trucks that we're used to getting 12 or so years out over now our last thing is 6. So, all the trucks we're buying now we buy with stainless steel bodies, and the replacement bodies we put in

our stainless steel as well so we will be replacing one of those. And then, along with the radio conversion, to digital, we, lost all our radio system. And there were, short radios in a couple of our trucks we were going to try and make it make it all work but as it turns out, there were extra radios purchased with the, with the system upgrade and we, we definitely need those so we're putting those as well.

## **B. Financials**

**Mayor:** Thank you. Moving on to the financials.

**Pete Schiel:** We're at the two-month mark, which has the 16.66%, the 5110, which is the administration is at 10.9, the sewer services group is at a 9.5 at the 16.67 mark. Wastewater treatment is tracking just right at 16.7% technical service group is doing really well too at 11.8. The laboratory services group is doing well at 11.7%. The debt service is at 16.7%. The Public Works group is doing very well also at the 13.2%. Overall, the financial status of the utility of the two-month mark which should be right around 16.66% is actually at 13.8%. So, we're well within budget, the revenue report is looking strong. You can see that the Manteno contract. We already have 100% of that in, but overall the total revenue is at a 17.8% at the 16.66% mark. So, the revenue exceeds our expenditures and we're looking very solid at this time.

## **VI. Old Business** *(none)*

## **VII. New Business**

### **A. DPW Radios**

**Pete Schiel:** So, this is what Dennis alluded to earlier, this is to upgrade the radio system as you know, the 911 has upgraded city wide, county wide, with the newer radio technologies. And this is a quote to get us up to that standard. So, we're just asking permission from this committee to go ahead and approve the \$11,002 91 to upgrade the radios to make them standard with everything else in the county.

**Mayor:** May, I have a motion to approve?

**Ald Osenga:** So move.

**Ald Gall:** Second.

**Mayor:** Motioned by Alderman Osenga and seconded by Alderwoman Gall. Any discussion? Roll Call.

**C. Hall**

Ald Tall - Aye

Ald Swanson - Aye

Ald Prude - Aye

Ald Curtis – Aye

Ald Gall – Aye

Ald Tetter – Aye

Ald Osenga - Aye

Clerk Dumas – Absent

**Mayor:** Motion carries. Thank you. Item 7B.

B. DPW – Stainless Steel Dump Body for back of Dump Truck

**Pete Schiel:** Yeah, this is the other item that Dennis was able to share as Dennis had mentioned we're taking the proactive approach. Every new truck that is purchased from this day forward will be a stainless steel body shell. Any of the upgrades to any of the dump bodies that are no longer usable will be transitioned to the stainless steel body which will last a lot longer with the salt and moisture and things of that nature so DPW is just asking to upgrade. This is not a truck but just the replacement of the steel. Shell body, or that dump truck for \$19,886. for the price to complete this unit.

**Mayor:** May, I have a motion to approve?

**Ald Swanson:** So move.

**Ald Prude:** Second.

**Mayor:** Motioned by Alderwoman Swanson and seconded by Alderman Prude. Any discussion on this item? Alderman Curtis?

**Ald Curtis:** Is this the first one that we talked about a couple months ago?

**Dennis Doyle:** We replace two last year. We have more than three. (inaudible) This won't be the last. I can get you that exact number.

**Pete Schiel:** The stainless steel will last a lot longer than the obviously the steel body.

**Mayor:** Alderman Curtis is that it?

**Ald Curtis:** Yes.

**Mayor:** Any other discussion? Roll Call.

**C. Hall**

Ald Tall - Aye  
Ald Prude - Aye  
Ald Gall – Aye  
Ald Osenga - Aye

Ald Swanson - Aye  
Ald Curtis – Aye  
Ald Tetter – Aye  
Clerk Dumas – Absent

**Mayor:** Motion carries.

**VIII. Executive Session**

*(none)*

**IX. Adjournment**

**Mayor:** We have no need for an Executive Session. May I have a motion to adjourn?

**Ald Tetter:** So move Mayor.

**Ald Prude:** Second.

**Mayor:** Motioned by Alderman Tetter and seconded by Alderman Prude. All in favor?

**Committee:** Aye

**Mayor:** Opposed same sign? Okay, we are adjourned.