

**CITY OF KANKAKEE
CITY COUNCIL MEETING
MINUTES
MAY 21ST, 2018
7:00 P.M.**

MAYOR WELLS-ARMSTRONG: I would like to call the meeting to order. Before we get started, I would like to welcome our newest member of our team...Mike McGrath.

MIKE MCGRATH: Thank you Mayor. It's good to see everyone again tonight.

MAYOR WELLS-ARMSTRONG:We will start with a prayer by Mrs. Maloney of the Garden of Prayer Youth Center.

MRS. VURNICE MALONEY: Dear Lord as we come tonight, we just come thanking You for Your goodness and Your mercy. We want to thank You Lord for how You are blessing our County; how You are helping us to identify our needs; how you are leading us and guiding us with strategies and to address the needs of our community. We are just so grateful and thankful Father and we cast our cares upon You today that You will bless us to look at our youth and take notice of their condition. That You would bless us to come up with ideas so we can accomplish success within the lives of our youth; in the lives of our family and in the lives of our entire community. We pray Your blessings upon our businesses Lord that they will flourish Lord, in the Name of Jesus...and again, and again, and again; we thank You. Thank You for every board member Lord, we just thank You for the committees that are formed here in Kankakee and we look forward God to listening to You; obeying You; that our county can succeed; that our City will be so blessed and we are just thankful Lord for we know You will just lead us and guide us. Help us to be sensitive to one another and sensitive to the needs of those in the Community. In Jesus Name we pray. We thank You Lord. Amen.

MAYOR WELLS-ARMSTRONG:Thank you Mrs. Maloney. Our pledge will be led by the Youth from the Garden of Prayer Youth Center.

IN UNISON: "I pledge allegiance to the Flag of the United States of America, and to the Republic, for which it stands, one Nation under God, indivisible, with liberty and justice for all".

PUBLIC COMMENTS

MAYOR WELLS-ARMSTRONG: Moving on to Public Comments we will start with Mark Smith.

MR. MARK SMITH: Thank you. I have a petition here from the residents of Kankakee on the demolition of the property at 400 South Indiana just down from City Hall that burned down on March 23rd. The City has taken the building down and not cleaned up the area. So the residents would like to see it cleaned up. I also understand that you have a demolition order for the house next door. It would be nice to get those two lots cleaned up so something in the future can be done with it. I would like to present this to the Clerk if I may?

MAYOR WELLS-ARMSTRONG: Yes.

MR. MARK SMITH: That's it. Thank you.

MAYOR WELLS-ARMSTRONG: Thank you Mr. Smith. Ziggy, I have you on the list. Is this for the presentation?

ZIGGY: Yes.

MAYOR WELLS-ARMSTRONG: Okay, I have a spot for you on the agenda for you to do the presentation so we will move on to the next person. Mrs. Maloney.

MRS. VURNICE MALONEY: Every year we like to give our City information on how we have been doing. We are celebrating forty years of providing services to children within our Count and also other Counties too but we are just proud of how we have been able to sustain our goals and maintain our standards of goodness of what we have done. We are celebrating Founders Day on June the 8th at the Aroma Park School from 12:00 P.M. to 8:00P.M. it is opened to the community. What we have done in the last year, we have had 14 male teens to receive housing and on the job training. We have had 3 young people to return home; we provide homes for the homeless teen boys. We have had 3 of those homeless boys to graduate this year from high school. So we are really, really, proud about that. We provided 20 of our students with mental health services and we provided summer jobs. Last year we had 58 students that participated in our Summer Camp and after school program. We also have over 50 toys that were given away

to needy children and the young people also provided services to the Seniors at Riverside and Seniors at St. Mary's Adult Day Care. We are really pleased at what the Lord is doing and we are now working real hard on having a home for girls. We also have jobs that will be available for our young people for the summer. Our Secretary that now is with Garden of Prayer, she is a graduate from Kankakee and also a student of Garden of Prayer. So when you hear a young voice that is one of our kids who has really progress in life. So we are very thankful for that and I also want to say that we are into providing additional housing for our young people. We want to encourage everyone to please be encouraged; because we have with drugs but we have accomplished a lot within our county and we can manage again. Just keep us in your prayers.

MAYOR WELLS-ARMSTRONG: Thank you and thank you for all the work you are doing in the community with the youth.. Roll Call please of the City Council

CLERK DUMAS: **PRESENT:** Tetter, Baron, Lewis, Tall, Faford, Swanson, Crawford, Osenga, Gall, Malone Marshall, Kennedy
ABSENT: Brown, Curtis, O'Brien,
(11) Present (3) Absent

MAYOR WELLS-ARMSTRONG: Department Heads.

CLERK DUMAS: **PRESENT:** Dumas, Schuldt, Kubal, Power, Schiel, Piggush, Bertrand, Schmitz, Crosswell, Koehler. Thank you.

MAYOR WELLS-ARMSTRONG: I just want to remind the City Council when you speak this evening, make sure you push the button but also hold it while you are speaking so our transcriptionist can make sure she gets everything. Hold it until the red light comes on.

**MINUTES OF THE CITY COUNCIL MEETING
MONDAY, MAY 7, 2018 – REGULAR CITY COUNCIL MEETING**

MAYOR WELLS-ARMSTRONG: Okay, Minutes of the City Council, for the regular City Council meeting Monday, May 7th, 2018. May I have a motion to approve?

ALD KENNEDY: So move Mayor.

MAYOR WELLS-ARMSTRONG: Motioned by Alderwoman Kennedy

ALD TETTER: Second Your Honor.

MAYOR WELLS-ARMSTRONG: Seconded by Alderman Tetter. Any additions or Corrections?

ALD LEWIS: I have one for May 7th on the part where it was saying I was not present. I was present, it was Stevenson Auto that was not present.

MAYOR WELLS-ARMSTRONG: Any other corrections for May 7th? All in favor, aye?

COUNCIL: Aye.

MONDAY, MAY 14, 2018 – SPECIAL CITY COUNCIL MEETING

MAYOR WELLS-ARMSTRONG: Okay minutes are approved. Moving on we had a special meeting Monday, May 14, 2018. May I have a motion to approve those minutes?

ALD BARON: I so move.

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Baron.

ALD LEWIS: Second.

MAYOR WELLS-ARMSTRONG: Seconded by Alderwoman Lewis. Any additions or corrections to those minutes? Hearing none, all those in favor, aye?

COUNCIL: Aye.

MAYOR WELLS-ARMSTRONG: Opposed same sign, those minutes are approved. A petition was submitted by Mark Smith.

COMMUNICATIONS PRESENTATION RECOGNIZING THE PROMOTIONS OF ENVIRONMENTAL SERVICES UTILITY PERSONNEL

MAYOR WELLS-ARMSTRONG: I just want to take some time... This is a new fiscal year for the City of Kankakee. As you all know Mr. Simms retired and he played a very important role in the City and as the Superintendent he oversaw the Utility, our Lab and the

Department of Public Works. So we did have some Promotions as a result of his retirement and some restructuring in that department. I just want to take some time to acknowledge those employees. PETER A. SCHIEL has been promoted to the – INTERIM SUPERINTENDENT. Pete has been with the City for 27 years, Pete can you stand up please. I think everybody knows you but... Is Dennis Doyle here? DENNIS DOYLE has been promoted to – ASSISTANT SUPERINTENDENT of the Department of Public Works. He has been with the City for about 14 years. Then we have ZACHARY J. NEWTON who has been promoted to – OPERATIONS MANAGER. Zach is our GIS Specialist and he has been with the City for 11.5 years. Finally, we have our very own CLARA L. HALL who has become the – ADMINISTRATIVE MANAGER over all of our Administrative Specialist in the City and she has been with us for 18 years. I just wanted to take some time to acknowledge these employees and thank them for their service in the City and we are looking forward to their fresh ideas in their new roles.

PRESENTATION FROM ADVANTAGE COPIER EQUIPMENT AND SERVICES

MAYOR WELLS-ARMSTRONG: We do have a presentation on the ... by Ashley but she is on the highway so let's give her some time to get here. She came from D.C. I believe so her flight was delayed and we will move on to Item C. We have a presentation from Advantage Copier Services and that is Ziggy and Tom.

ZIGGY: Thank You Mayor. We are with Advantage Copier. We have been in business for 28 years. We are located at Hickory and Dearborn in the City of Kankakee. We did an analysis; we did a walk through to get an idea of how your current copier equipment, printer equipment and faxes are being utilized. What approximate problems were; what features are being used; and other peripheral equipment; location and uses. Many departments had separate fax machines, ink jet printers and copiers in their department. Some departments were printing exclusively to the ink jet printers because the copiers are not connected or able to print. We uncovered that there were 6 to 11 year old units that were still on lease. Maintenance and supply cost automatically increased every year by 10 percent. Paper

and ink jet cartridges were being ordered by each separate department through a catalog company that were not giving the municipal discounts. Based on our findings we felt that we could make the City of Kankakee much more productive and cost efficient. Our solution: we will be replacing 10 units out that were cost justifiable to get out of the leases and as the others came up to the cost justifiable point we would talk about replacing them. The situation now why so many old units are still in lease is the current contract; if you do not let the leasing company know in writing 90 to 120 days before the lease is over and you do not want to continue the lease. It automatically renewed for another 12 months. Our program, would be a 60 month Municipal Lease Program that includes the ten units and all parts and supply maintenance contract, excluding paper, for 30,000 copies per month black and white and 1400 colored copies per month. Copies not used in a certain month would carry over so it wouldn't be a use it or lose it situation. Overages, if it every applies will be billed at .00585 which is just over a half a penny a copy for black and white and .0585 which is just over 5 cents a copy for color. The lease will have a non-appropriation of funds addendum. What that is, it does not tie new administration to the contract of a previous administration. I don't know if many of you know about this or not but again I am sure the attorney for the City knows that when a new administration comes in they can't be tied to previous leases or contracts. The maintenances or supply contract will not increase for the term of the lease. Advantage would give the City of Kankakee the money to pay the monthly lease on the old equipment until it is time to return the equipment. The reason we are doing that is believe it or not you are penalized for paying a lease all up front. So that's why we would give the money to the City so that it would be paid off monthly and the equipment would be returned. The approximate amount left on the old leases from the information we got, some were between \$14,000.00 - \$16,000.00. We will also install SM Audit which is a software package that monitors toner levels, actual usage and allows us to be proactive in all phases of services and part replacement. Installation and training will be coordinated between Carolyn and Advantage. When the order is signed and given to advantage which if we are so lucky to be your vendor, it would take approximately 7-10 working days for equipment to get delivered, installed and initial training to be completed. We will follow up with

training again approximately a week later. The reason we do that is; no one in the department will have questions on how to use the equipment until they have a chance to use it. So we follow up a week later with more training. Advantage will also meet with Carolyn on a semi-annual basis to discuss volume trends and replacement alternatives. We are currently looking at saving the City of Kankakee approximately \$1300.00 a year over the current situation. Note: this is replacing old equipment with new equipment; buyout funds services and supplies excluding paper, plus no yearly services and supply increases. The new payment would be \$1700.00 a month. The second part of this project would be to reduce a peripheral printers and faxes and looking into an inkjet cartridge program for the ink jet cartridges that have to stay there. We will begin work in this with Carolyn after the installation of the new copiers are completed. Once this program is in place we anticipate an additional savings of \$2000.00 a year. When all is said and done, savings will be approximately 15 to 25 percent less than your current situation and you will have all brand new equipment. Thank you.

MAYOR WELLS-ARMSTRONG: Does the Council have any questions? We did discuss this during the budget meeting and some information was provided. I want to make sure...I think one person was missing. Do you have a packet from the presentation? I just want to make sure that...

ZIGGY: I've got this.

ALD SWANSON: I'm fine with that.

MAYOR WELLS-ARMSTRONG: Any questions on the Council? Alderman Osenga? Push and hold until it turns red.

ALD OSENGA: Yes, I know we talked about this in the budget meeting but will we have the same number of machines throughout the City as we have had in the past? I know we talked about it...

ZIGGY: Are we talking copiers?

ALD OSENGA: Well, I just want to know...they may not want to walk a half a block to a copier.

ZIGGY: Correct.

ALD OSENGA:

And will we have the same number of machines?

ZIGGY:

Let me put it this way. You will have the same number of copiers but your copiers will be able to scan, print and fax. Okay? So there will be no need for the high cost inkjet printers that in some offices if you have gone through, there is one desk and they have got a printer, inkjet printer, a fax machine and a copier within a roll of chair around. So what we are trying to do is be more cost effective with the monies available. So if you had a copier that can print there is no need for an inkjet printer and to give you an idea, when you talk about a little over a half of a cent to print a black and white piece of paper from a copier as opposed to 10 or 11cents off an inkjet printer, you are saving a lot of money by having that go to the copier as opposed to the printer. In previous conversations with the Mayor, the Mayor has said we need to get these printers out of the system because they are expensive and you won't be any less productive without one.

ALD OSENGA:

Thank you.

MAYOR WELLS-ARMSTRONG: Thank you Alderman Osenga. Alderwoman Kennedy?

ALD KENNEDY:

Thank you Mayor. I am not too sure if the question is answered. We have this many pieces of equipment now, how many pieces will we end up with if we were to take this contract? In my mind that's the question.

ZIGGY:

You currently have 13 pieces of equipment. Correct? I think it is 13.

TOM:

Excuse me. Right now we are looking at 15 copiers. You will keep 5 and we will replace 10 so it's the same amount of copiers. What's going to happen is in departments you will have the same copier, fax and printer. Like the Police department has certain printers that have to stay with certain equipment so those printers will stay. If you have to walk to another room to use the copier, your printer will stay. It will be everything in one room; your printer, fax, and copier. The fax and printer will be combines with the copier. There copier will be a lot faster that the fax or printer you already have. Plus the savings from inkjet printers your color is going to be about 30 to 40 cents a page compared to under 6 cents a page on ours and the fax

machine will cost you anywhere between 8 to 12 percent on a page every time a fax comes in. It will be under a penny on our machine. It's a scanner...it's not like we are going to come in and take all of your printers or faxes away it will all be in rooms where everything is close together. So, I know the police department have a lot of printers that are stand alone. Those will have to stay along with I saw a couple in the fire department and those will have to stay. Accounting has printers on their desk and those printers will stay. It is more to kind of condense the areas and try to get you to away from...even the ones that are intense...some that are...

MAYOR WELLS-ARMSTRONG: So let me summarize it, I am watching Alderwoman Kennedy's face. We have 15...we are talking about 15 machines. The printer is a desktop that is what you are referring to as a printer. For example: if you come to my office and if you pay attention to Carolyn's desk if she turns where Pat is there is a printer there. If she stands up and turn around to where our Clerk is there is a copier. She doesn't need the printer on her desk. Okay, so it sounds like we have 15 copy machines in the City and 10 of them will be replaced with this proposal.

TOM: So you will still have the same amount of copiers.

MAYOR WELLS-ARMSTRONG: So you still have 15 but 10 of them will be replaced with new ones. The current equipment we have, some of them are about 6-11 years old. Correct?

TOM: And from our counts at least 7-8 printers that were next to each other...so you can get rid of those printers

ALD KENNEDY: So...that's what I'm saying.

TOM: The faxes and printers will be reduced the copies will stay the same and others will be reduced over the course of the year.

ALD KENNEDY: I'm just concerned that we don't have a number. I am just trying to figure out, how many piece of equipment will we end up with.

TOM: I can say it will be done over the course of the year...start pulling them...we will see how the departments run after a few months.

ALD KENNEDY:

Thank you.

ZIGGY:

If you recall during my presentation, there is a second phase to this. We will be working with Carolyn, that's the phase where we will be eliminating out of those ink jet stand-alone printers. The new copiers are call multi-functional devices so that's where the difference will be.

ALD KENNEDY:

Okay, Thank you.

MAYOR WELLS-ARMSTRONG: Thank you. Any other questions? Alderman Baron.

ALD BARON:

Press and talk.

MAYOR WELLS-ARMSTRONG: Push and talk.

ALD BARON:

Push and talk. Okay, I have heard the presentation twice now and I have heard you describe the fact that there will be a significant savings with colored copies; a significant savings with each sheet of fax that comes in, which we must get a lot of that. Over the years there has been a gradual 10 percent over each year, a cost on the older equipment and that seems like that should result in significant savings. Then you are telling us that the savings will be \$1300.00 per year. I know that is not a very precise question but...

TOM:

Plus that includes the buyout of the current equipment which is pretty high to replace all 15.

ALD BARON:

So the \$1300.00 in savings is net of the amount of money you are going to be paying off our existing copiers?

TOM:

And after we start going over the...I am guessing that the initial 15...I am guess will be...when we start reducing the inkjets and fax machines.

ALD BARON:

How much will that be if we say 30 percent. What will that savings be per year.

ZIGGY:

Per year?

ALD BARON:

Well you told us we will have a savings of \$1300.00 a year that's...I'm trying to...that's

TOM: See we are basing it off of...as to actual cost. We are still in the process of getting all the actual counts on the inkjet printers as we go we will figure it out. This is where we shot low...I prefer to shoot low before we deliver...that's the way we prefer to do things.

CAROLYN CROSWELL: May I say something?

MAYOR WELLS-ARMSTRONG: Yes, Carolyn.

CAROLYN CROSWELL: Can you hear me okay?

ZIGGY: No.

CAROLYN CROSWELL: I don't have a button to push. Oh, there it goes...but the first Phase the model that Ziggy presented, it's just for the copiers. That is comparing what we are doing today with older equipment, etc...etc... and then having all new equipment with the same number of copiers. So just in that Phase with the copiers we are expecting a \$1300.00 savings this year. As we move into Phase II and we take a look; we will be very diligent about copiers and faxes that are on desk that are very personal and we will bring that...in the City and they may like having everything right there but they have not experienced this equipment wither. So we think once they have new toys, because I love new different technology that we will start to move to reducing those machines that are not needed. In departments like accounting and payroll, where Maureen, Elizabeth and her team needs to be able to grab those things pretty quickly and me too, some of those departments will keep those individual printers and faxes but the cost of the ink that we pay for one little box is about \$75.00.

MAUREEN KAMBIC: Well it depends on the machine you are buying for. The Lexmark...we spend about \$100.00 per cartridge. One of the Lexmark printers is in the Mayor's Office. I just purchased 6 boxes for her machine and they were around \$97.00 a piece but I do get discounts where I buy them from a warehouse...I use rebates and that...

CAROLYN CROSWELL: So then we don't have a lot of buying power in how we purchase today. Each department can purchase on their own. As you know there is strength in numbers and we can negotiate better rates moving forward and then Advantage

will be monitoring our usage and that is something else we haven't had. Where if we know what our volumes are so that we will not be paying for things we are not using. So the program is really about 3 or 4 Phases. It won't be done overnight. We know we will have the same number of copiers when we are done with the initial install but moving forward we will be very conscientious about that need things in their desk and those that don't. Either way we save money for the City.

ALD BARON:

Thank you.

ZIGGY:

Mayor one thing, I want to stress to everyone. A lot of you are in business for yourselves. Any time you can go into your organization and find something where you can save 25 percent; you are going to do it. That is a tremendous savings and that is what we are trying to do here.

MAYOR WELLS-ARMSTRONG: Thank you. Alderman Crawford.

ALD CRAWFORD:

At the end of Phase I and Phase II will we be done then to just one business that we are buying from? Because now we are working with 2 or 3 different vendors...

CAROLYN CROSWELL:

We have...excuse me. We have three vendors in the City currently: Advantage, Marten Whalen and Proven. Eventually as we move from this process, some contracts were not cost effective to buyout so we are just going to live on until the time comes. The goal is to get to the end of all and just have one provider and that is the discounts we are talking about today.

ALD CRAWFORD:

Thank you.

MAYOR WELLS ARMSTRONG: Thank you Alderman Crawford. Thank you Ziggy. Again, this is just for communications at this time to digest, hear the presentation again and to ask some questions. On Item D...Alderman Swanson?

ALD SWANSON:

I guess my question would be, have you considered going to Marten Whalen or any other companies to have them give you the same quotes?

MAYOR WELLS-ARMSTRONG: Yes.

ALD SWANSON:

You did?

MAYOR WELLS-ARMSTRONG: Yes.

ALD SWANSON: So can we see what theirs was compared to this one before we vote on it? I know its...to have...but I do this for my credit union so I am use to what these contracts look like and I understand what they all cost. I would be interested to see what the other companies have to offer and to see likely see what other estimates and proposals for contracts.

**KANKAKEE SCHOOL DISTRICT 111ARE REQUESTING PERMISSION TO HOST
THE ANNUAL “BACK TO SCHOOL BASH”
AT THE FESTIVAL SQUARE BY THE DEPOT
PARKING LOT AT MERCHANT STREET ON MONDAY, AUGUST 20, 2018
FROM NOON UNTIL 8:30 P.M.**

MAYOR WELLS-ARMSTRONG: Okay, I will have Carolyn follow up Alderwoman Swanson. Item D is The Kankakee School District 111 are Requesting permission to host the annual “Back To School Bash” at the Festival Square by the Depot parking lot at Merchant Street on Monday, August 20th, 2018 from noon until 8:30P.M. May I have a motion to approve?

ALD GALL: So move.

MAYOR WELLS-ARMSTRONG: Motioned by Alderwoman Gall.

ALD CRAWFORD: Second.

MAYOR WELLS-ARMSTRONG: Seconded by Alderman Crawford. Any discussion? All in favor, aye?

COUNCIL: Aye.

STANDING COMMITTEE REPORTS

MAYOR WELLS-ARMSTRONG: Opposed same sign. Ashley are you here? Okay, we will move on to standing committees. We did have a budget meeting on Monday, May 14, 2018 and we don't have minutes submitted yet but I will go ahead and turn it over to Alderman Baron to give a brief synopsis of that meeting.

ALD BARON: Thank you Mayor and it will be brief because the meeting itself was not the...many of the Aldermen in this room

tonight...I was pressing and talking...well let's try this. I can talk really loud, I really can. Well, I will try that one...ummm much better. The...may of the Alderman was there. We received our 1st draft...the first draft that we are familiar with receiving over the years as to the difference between last years and this year's budget; the increases and the decreases. While the budget year began on May 1st, we had a continuing resolution until the second meeting in July I believe, that gives us time to review the budget. We have always in years past taken advantage of that time and this year is not unlike any prior years. The first go round was...\$970,100.00 so we are not prepared to pass a budget Tonight nor within the next month probably. Between now and the next 30 days or the next 3 weeks or so...

1. Elizabeth will be meeting with the Department Heads to try to do away with some expenses. That has been somewhat successful in the past and I am confident we will be able to make progress there. Certainly not \$970,100.00.
2. Additionally, over the next 3 to 4 weeks we will be getting the sales tax...the 3 times a year sales tax figures from the Illinois Department of Revenue. That is a very significant part of the budget. We get it at this time of year and it is certainly worth waiting for to see what it is going to be. Then we can try to build around that. There are a lot of moving parts as always there are moving parts in the budget and so that is a very short version if our discussion. We have and we were given...its available because we have all these copiers now...the 1st draft of the budget changes...the 1st round of the budget changes. So is there questions related to that? Elizabeth can respond correctly and I will try.

MAYOR WELLS ARMSTRONG: Thank you Alderman Baron. Elizabeth, do you have anything you want to add?

ELIZABETH KUBAL: Dennis pretty much said everything. I just want to say regarding budget that we are really making those efforts to see what can be reduced. That is going to start happening at the end of this week and obviously into next week. We will be looking at different measures and waiting for that that...report as you know that...in detail and summary...we use that report to set the trends for the upcoming fiscal year....

MAYOR WELLS-ARMSTRONG: In the draft that was provided in the Budget meeting on it addressed the changes from Fiscal Year 2018 to 2019.

ELIZABETH KUBAL:

Yes, that's the way that we have done it in the past and it seems to make the most sense to people. So if an item is...So if we have revenue that comes in at \$50,000.00 per year and it anticipates coming in at \$50,000.00 this year then we don't need to put it on this report because it only tracks the changes...

MAYOR WELLS-ARMSTRONG: Thank you. Alderman Baron?

ALD BARON:

I should also mention that we are not anticipating that we are going to need an extra Budget Committee Meeting over the next month but after that probably. We will be meeting at the regular time the second Monday of June, not before but after that...because that will be meeting our...the goal is to have a budget passed by the second meeting in July, if we can meet that goal. If not, we are not violating any law. If it takes a little more time then okay but that's when the extra time will come in.

PRESENTATION BY ASHLEY SHIWARSKI, BUSINESS DEVELOPMENT SENIOR MANAGER, NATIONAL LEAGUE OF CITIES, REGIONAL WATER TEAM

MAYOR WELLS-ARMSTRONG: Thank you. I believe I saw Ashley come in. You got your bearings?

ASHLEY SHIWARSKI:

Yes.

MAYOR WELLS-ARMSTRONG: Okay, go ahead and come on up. We are back to Item B again. This is a presentation by Ashley Shiwarski, Business Development Senior Manager, National League of Cities, Regional Water Team. So when I became Mayor I did join the National League of Cities. They have a lot of resources for Municipalities: funding opportunity and programs that can help municipalities. So, I actually saw Ashley...Alderman Brown mentioned when I was on City Council that there was a program available for Municipalities to address the sewer lines and such. We do get a significant number of calls. I know when my parents had a home over in Riverview, those old trees the roots would sometimes grow into spaces they shouldn't be so I wanted to have Ashley come and give us the opportunity to talk about the program that they have, any cost and who would occur those cost and such. So do you have folders to hand out to us?

ASHLEY SHIWARSKI:

Yes. Thank you all for having me here this evening. I am sorry about the delay. I don't know if O'Hare is never a good airport to fly into. As the Mayor said, my name is Ashley Shiwarski and I represent the National League of Cities Service Line Program. Our service line program is the only one by the National League of Cities but the company I work for is called Utility Service Partners and we administer this program. We are a Better Business Bureau Business with an A+ rating. As well as we did win the Torch Award for Market Place Ethics from the Better Business Bureau. So that is something that we are always proud of and we are striving to maintain a high level of ethical standards. What our program really is designed to do is help address the public policy issue of our public infrastructure. We know that cities like yours and all across the United States really are doing your part to upgrade and maintain the public infrastructure but the homeowner's portion of these lines are kind of being forgotten about. So that's why the National League of Cities went out and did research. They wanted to make a program like ours easily available to Municipalities all across the United States. So they went out and did the research on behalf of the company that they did choose to provide this program. So what we would do is we would partner with the City in order to make any optional program available to residents. We provide homeowners protection on their water lines, external sewer lines and as well as their in home plumbing. We pride our services with a complete turnkey approach to the City. We handle all aspects of the program. The marketing, billing, claims management and customer service. There is absolutely no cost to the City if you choose to participate in the program; the City would receive an incremental revenue stream for their participation as well. What I always find to be the biggest benefit to our program is that it really helps to raise awareness. Pretty much every City that I speak with I hear the same type of thing. The Mayor also echoed these sentiments that when a resident has some type of issue, their first call is typically to someone here at the City. Then you all go out and determine that the issue is on the homeowner's part of the line. Then the resident is left to find a reputable contractor and foot a large bill for something a lot of times they had no idea that was not covered by the City or their homeowner insurance. So that's why I always think of our program as a free public

awareness campaign because all of the residents would receive a letter in the mail. The reason for the letter is educate the resident of what their service line really is and to let them know that the City has partnered with us to make the program available to them. Even if a resident chooses not to enroll, at least in the future a homeowner will be well aware of their line and what their responsibility is and you as a City would really take a proactive approach in helping to educate them with this. Also a huge benefit to our program is a piece of mind. A homeowner's knows for just a few dollars a month if they would like, that they are able to transfer the risk of these lines onto us, a company endorsed by the National League of Cities. Then that way if they have an issue they just make one call to us; 24 hours a day; 7 days a week; 365 days of the year and what we would do is dispatch a local licensed plumber or contractor to you to repair. So that is a huge benefit to our program. We only use your local contractors to do our work and we do that for many reasons but mainly because we want to keep the money here within your local economy as possible. Local contractors will be familiar with your City's local codes and we will make sure they work up to our standards as well as yours which includes to follow the proper repairs. What happens is, if we were to partner with the City we will begin to develop a contractor network that will specifically service your claims. We would really like you as the City to be as much or as little involved as you would like. Some of our partners provide a list of contractors they are familiar with, already working with or has done work within their City. Some if you require licensing will provide us a list of all of the license contractors and some stay out of it as much as possible. Either options work for us but with all of our contractors we go through a detailed vetted process. We make sure they are licensed, that they have the proper amount of insurance, that they don't have any open complaints with the Better Business Bureau; as well we conduct background checks and drug screening. We always want to make sure that the homeowner's feel comfortable with them coming to their home as well as inside of them. As for our coverage we do offer three completely different and separate involuntary programs: External water line coverage; External sewer line coverage, as well as, our in home plumbing. Our two external products are pretty much set up identically; where we begin to cover those lines as they become the residents responsibility all the way

where they enter the inside of their home. That way whether a homeowner is having an issue whether broken, cracked, or tree root issue or water that needs cleaned out, really anything that impedes the flow of the lines. As well as, we do cover frozen external lines, that homeowner makes that one phone call to us, we send out a local plumber and what the resident receives for the coverage is up to \$8,500.00 to each and every repair incident. So this is something that greatly separates us from other companies out there, ours is always on a per incident basis so we never have an annual or lifetime limit. Also we never limits the amount of claims should something happen. Sao again, it's always up to that \$8,500.00 towards each and every repair incident as well as, we never have a service fee or deductible because we would never want a \$50 or \$100 service fee to detour a resident from actually giving us a call and getting their issues taken care of. As for our third product, this one is in home plumbing. This one was really developed by the request of our Municipal Partners. It kind of was the missing piece to the puzzle and this covers water, sewer, in lines that are actually in your home that are either broken or leaking. Also, it could be any lines imbedded into a slab or basement floor and coverage for the repair of clogged toilets. This is very similar; no service fee or deductible, no annual or lifetime limit, no limit on the claims someone can have in a calendar year, and for the in home plumbing it is always up to \$3000.00 towards each and every repair incident. We really do come to find that when anyone choose to enroll in our products they are typically a little more proactive about getting their issues taken care of because you know first, no one never knows who to call when they have an issue but now the homeowner knows the cost of determining and what their issue is to get it taken care of is not coming out of their own pocket. Lastly, another feature of our program is the revenue portion for the City. So what the City does is receive in return for their partnership is .50 cents per month per warranty contract. Essentially, if a resident chose to enroll in all three: the water, the sewer and the in home plumbing, then you as a City can receive \$1.50 per month per household and that is paid in form of revenue every January. A lot of our partners do with it, obviously you can do what you like such as out into the general fund or like some of our partners they use it to help a resident who is have problems paying one of their Utilities. Some use it for social programs that are already initiated in the City and

also some use it to pay for the National League of Cities dues or their State League...Lastly everyone wants to know how we market our program. We only ever market our program via direct mail so you never have to worry about us calling or going door to door like that. We standardly have two to three mail campaigns per calendar year and the reason why we have those multiple campaigns is because we offer our whole products. Normally, each of those campaigns is one product at a time and we really do that to limit confusion. We always want your homeowner's to know that these are separate products. They do not have to sign up for them or any combination. We standardly keep the marketing to one product at a time but that would not deter a homeowner from giving us a call and going to our website choosing whichever if any they would like. Also, with all marketing material we do not send any out to a homeowner unless we have the City's approval prior. For each and every one of those campaigns we send you a digital flyer, we know that you know your residents better so we always want you to click on that message to know exactly what that homeowner is receiving. Then once you get the information you will get the exact mail date right when the letters will be arriving at the resident's door. If for some reason, even if we don't receive approval even if you approved it in the past we never mail it out to your residents. So the City always has complete control if and when a letter goes out. To give you an idea of what that letter looks like; it is that educational piece letting the residents know that these lines are their responsibility. It is an introductory letter where the City is introducing this program to the homeowners. It clearly states, a separate company is providing this as well as it is always optional for a resident. It does go out with the City's logo or letter head so homeowners know that this is the program that you are participating in but the bottom of it has our information; our logo, call or questions or to sign up directly with us. Same with our website; you can go there for lots of information or enroll on our website or they can return the bottom of that form right to us. So really the City's involvement is just in that introductory piece but once someone chose to enroll all of our correspondence is between us and them. We know you have more than enough going on in the City so we do handle all the aspects. Just to give you an ideas, we are now partnered with over 500 Cities across the United States, I believe 26 partners here in Illinois. It's all listed in that folder. I

know I just rambled on for the last 15 minutes or so...you all may have some questions as well.

MAYOR WELLS-ARMSTRONG: Again, I just wanted you all to have this information. I know you need time to review it. I am looking in every way I can to be more efficient with our resources and provide better services for our residents in the City. Alderwoman Swanson?

ALD SWANSON: Can you give us an idea of what a premium would cost individually and do you have reduction premium if they sign up for 1, 2 or 3?

ASHLEY SHIWARSKI: I would be happy to answer that. So our standard pricing...pricing for the residents here would be

- \$5.75 per month for the Water Line Warranty
- \$7.75 per month for Sewer Warranty
- \$9.99 per month for In Home Plumbing

They are all separate and all completely optional and always month to month. So even if a homeowner wants to sign up and pay annually and then want to cancel at any time they just give us a call and we will refund it. Typically there is not a multiproduct discount....

ALD SWANSON: Thank you.

ASHLEY SHIWARSKI: You're welcome.

MAYOR WELLS-ARMSTRONG: Any other questions? Alderman Crawford?

ALD CRAWFORD: Thank you. Is there any minimum about of residents that have to sign up for this program to make it go through the whole City.

ASHLEY SHIWARSKI: Sure. Obviously, with a City it allows us to reach a higher amount of residents and it allows us to offer the most generous amount as possible but we do not have a type of minimum participation. So if one resident thought it was a good idea, we would serve that one resident.

ALD CRAWFORD: Thank you.

MAYOR WELLS-ARMSTRONG: Alderwoman Kennedy?

ALD KENNEDY: Thank you. Ashley I have 2 questions. The first one is, I

know you said there is a 24 hour service call line but also will that actual service provider come out with in that 24 hours as well? The next question is do you screen the entire crew or just one person out of the company.

ASHLEY SHIWARSKI:

We would screen the entire crew. So in order for them to work and get paid by us anyone doing work has to go through the screening and it's on an annual basis. What was your other question?

ALD KENNEDY:

Service Calls...

ASHLEY SHIWARSKI:

Yes, we have 2 call centers. One in my office which is right outside Pittsburg, Pennsylvania and on in Chattanooga, Tennessee and they are available 24 hours a day. So if you need to call and file a claim they are available. Also to that is a part of the contract in joining our network. They are expected to call that homeowner within one hour of them filing a claim and its expected that a contractor will be at your home within 24 hours.

ALD KENNEDY:

Thank you.

MAYOR WELLS-ARMSTRONG: Okay. Thank you Ashley.

ASHLEY SHIWARSKI:

You're welcome. Thank you very much for having me. Sorry for the delay.

**REPORT OF OFFICERS
APPROVAL OF BILLS - \$295,512.19**

MAYOR WELLS-ARMSTRONG: Moving on to the report of officers. May I have a motion to approve the bills?

ALD FAFORD:

I move that we approve the report of officers, place the money in the proper accounts and pay the bills in the amount of \$295,512.19

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Faford.

ALD TALL:

Second the motion.

MAYOR WELLS-ARMSTRONG: Seconded by Alderman Tall. Any discussion? Roll Call.

CLERK DUMAS:

AYES: Tetter, Baron (abstain from check #'s 2815, 1083, and 686), Lewis, Tall (No on check #'s 2814,73427,73441, and 7338), Faford, Swanson, Crawford (No on check #'s 73446, 21814, and 73441), Osenga (No on check #'s 73441 and 2814), Gall (Abstain on check #'s 2815,1083, and 686), Malone Marshall, Kennedy
(11) Ayes (0) Nays

**NEW BUSINESS - APPOINTMENT
ODELSON STERK, LTD. ATTORNEYS AT LAW – CORPORATION COUNSEL
EFFECTIVE JUNE 1, 2018**

MAYOR WELLS-ARMSTRONG: Motion carries. Moving on to...I am going to come back to Unfinished Business because we have to go into Executive Session for that. I will go on to New Business, We have an appointment; Odelson Sterk, Attorneys at Law Corporation Counsel. As you all know, Pat is retiring May 31st is his last day so I have put Odelson Sterk in that place to be appointed when Pat vacates that position. May I have a motion to approve the appointment?

ALD TETTER:

So move Your Honor.

MAYOR WELLS-ARMSTRONG: Motioned made by Alderman Tetter.

ALD LEWIS:

Second.

MAYOR WELLS-ARMSTRONG: Seconded by Alderwoman Lewis. Any discussion?
Alderman Crawford?

ALD CRAWFORD:

Now is this contract for the 20 hours for 30 days?

ALD BARON:

I believe that's what it was.

ALD OSENGA:

Yes, it was.

MAYOR WELLS-ARMSTRONG: Thar's correct Alderman Crawford.

ALD CRAWFORD:

Thank you.

MAYOR WELLS-ARMSTRONG: Any other discussion? Roll Call please.

CLERK DUMAS:

AYES: Tetter, Baron, Lewis, Tall, Faford, Swanson, Crawford, Osenga, Gall, Malone Marshall, Kennedy
(11) Ayes (0) Nays

MOTION AND RESOLUTION
RESOLUTION AUTHORIZING THE EXECUTION OF THE SCHOOL OF SOCIAL
WORK FIELD EDUCATION PRACTICUM SITE AFFILIATION AGREEMENT –
AGREEMENT BETWEEN THE CITY OF KANKAKEE AND KANKAKEE
COMMUNITY COLLEGE (SUMMER EMPLOYMENT PROGRAM)

MAYOR WELLS-ARMSTRONG: Motion carries. Moving on to 13A we have a Resolution Authorizing the Execution of the School of Social Field Education Practicum Site Affiliation Agreement-Agreement between the City of Kankakee and it says Kankakee Community College (Summer Employment Program) but it should say University of Illinois, Champaign. So this is a field placement which is very similar to when students go through as teaching...when they have to do student teaching. Social Work students have to do a field placement. We have a young lady from the Kankakee Area, she will start this month and work 40 hours a week until August 24th. She is from the area, she already graduated and she has to complete the field placement in order to receive her diploma. Carolyn has taken the lead over this since she is in HR. Generally, MSW Masters of Social Work has to be supervised by an MSW, however, the school will provide supervision. They are required an hour supervision every week. There is no cost to the City, it's a field placement so this is part of her educational requirement. Carolyn is there anything else that I didn't mention that you want to add?

CAROLYN CROSWELL: No, she will...Thank you Mayor. She will work with me in HR doing particular projects related to policy development. Then she will also work with the Community Development Agency supporting Frank grant oversight and research which at the end of the day will help her secure her Master's in Social Work.

MAYOR WELLS-ARMSTRONG: She is more interested in macro level. A lot of what people don't understand all the things Social Workers do. She is interested in Macro Level Social Work so like, community work, organizational work and programming and evaluation, when I spoke with her today. She will get some good exposure under Frank in programming; community programs and evaluation programs. Pat do you have anything?

PAT POWER: No.

MAYOR WELLS-ARMSTRONG: Okay, any discussion? Alderman Crawford?

ALD CRAWFORD: How many months do we have this position for?

MAYOR-WELLS ARMSTRONG: She will start this month and be done August 24th. So like 3 months.

ALD CRAWFORD: Okay. Thank you.

MAYOR WELLS-ARMSTRONG: Any other questions? May I have a motion to approve?

ALD BARON: I so move.

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Baron.

ALD SWANSON: Second.

MAYOR WELLS-ARMSTRONG: Seconded by Alderwoman Swanson. Roll Call.

CLERK DUMAS: **AYES:** Tetter, Baron, Lewis, Tall, Faford, Swanson, Crawford, Osenga, Gall, Malone Marshall, Kennedy
I promise I'm not calling names...
(11) Ayes (0) Nays

EXECUTIVE SESSION

MAYOR WELLS-ARMSTRONG: Motion Carries. Okay so we will go back to Item 11A under Unfinished Business and I will need a motion to go into Executive Session please.

ALD TETTER: So move Your Honor.

MAYOR WELLS-ARMSTRONG: Motion made by Alderman Tetter.

ALD KENNEDY: Second

MAYOR WELLS-ARMSTRONG: Seconded by Alderwoman Kennedy. All in favor?

COUNCIL: Aye.

MAYOR WELLS-ARMSTRONG: Opposed same sign. We are going into Executive Session.

RETURN TO OPEN SESSION

MAYOR WELLS-ARMSTRONG: May I have a motion to return to Open Session?

ALD OSENGA: So move.

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Osenga.

ALD KENNEDY: Second.

MAYOR WELLS-ARMSTRONG: Seconded by Alderwoman Kennedy. All in favor?

COUNCIL: Aye.

MAYOR WELLS-ARMSTRONG: Opposed same sign? Okay, we are going back into Open Session. We do have one Action Item resulting from Executive Session and that is to address the proposal by Vincent R. Williams & Associates to retain Lobbying Services on behalf of the City of Kankakee. Motion to approve.

ALD TETTER: So move

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Tetter.

ALD MARSHALL MALONE: Second

MAYOR WELLS-ARMSTRONG: Seconded by Alderwoman Malone Marshall. Discussion? Roll Call.

CLERK DUMAS: **AYES:** Tetter, Baron, Lewis, Tall, Faford, Swanson, Crawford, Osenga, Gall, Malone Marshall, Kennedy (11) Ayes (0) Nays

MAYOR WELLS-ARMSTRONG: Before we go into Alderman Comments, Kris Schmitz has a request.

KRIS SCHMITZ: I have known and worked with Pat for 28 years. You are an amazing friend and boss. You have shown yourself to be loving and caring person. I always looked forward to coming to work because I knew there would be something fun you would bring into the day. You have put many smiles on the faces of the co-workers. Your devotion and love for the City was always the first concern. Your legal skills and knowledge of the law are without compromise. You will be solely missed at City Hall. I enjoyed many of your stories and historical facts about Kankakee. It was a great learning experience for me. I couldn't have gotten where I am today without your support and guidance. I

appreciate that. The next few months, I know there will be many times I will go down stairs to your office to ask you something or just to chat but good habits are hard to break, as well as, bad ones. It's been a pleasure to have shared a professional experience with you. Enjoy this chapter of your life and relax. I love you.

PAT POWER:

Thank you very much Kris, I love you too. Regarding all those facts I told you, some of them I made up. I want to thank everyone in this room. I want to thank Your Honor for the privilege of serving through this year. I have been in contact with Odelson & Firm and they are going to do a fine job. Today we spent some time as part of the transition most of the afternoon we went over a lot of things and so I am very confident that you are getting the best representation... God Bless you all. It's been a ...when I closed my private office...excuse me...I didn't think the best part of my practice remained in front of me, but it did. Thank you all very much.

MAYOR WELLS-ARMSTRONG: Kris that was beautiful. I believe Kris and Pat's wife has coordinated a reception at the Depot on Thursday. Is that May 30th?

KRIS SCHMITZ:

May 31st.

MAYOR WELLS-ARMSTRONG: May 31st from 11:00 A.M. to 1:00 P.M. Everybody is welcomed to come and wish Pat well. I want to thank you but I will do so when we have the time together because you just made me cry. So, I will make sure that we have some time together and I just want to say publically that I am really appreciative off Pat's guidance this year. He was definitely I a different role. He was the Assistant prior to my coming into office, and stepped in as Corporation Council. He took a lot on his shoulders this year and worked really hard...he is truly a work horse; he is truly going to be missed. He is funny as hell; has all kinds of stories historical and otherwise. We will miss him tremendously in the City and we wish him the best. I will turn it over to Alderman Comments at this time. Alderwoman Swanson?

ALDERMAN COMMENTS

ALD SWANSON:

I just want to talk about the petition from Mark Smith. I have been attending St. Pat's Church on and off my hold

life but recently I have been going there on a pretty steady basis. It really is a terrible situation across the street from the church. The fire happened and I know we talked about it not too long ago saying there is an insurance situation. I don't recall exactly what was said but it would really be beneficial to get that area cleaned up.

MAYOR WELLS-ARMSTRONG: I give you my word that we will dress it. We are just in a transition with legal and they came on board today and had lengthy meeting with Kris and Pat and we will put it on the list as priority.

ALD SWANSON: Thank you.

MAYOR WELLS-ARMSTRONG: You're welcome. Alderman Baron do you have something you want to say?

ALD BARON: Just real quick...we have seen Pat in his role as City Attorney but I have had the unique perspective of seeing him in private practice too for a few years not many but a few years. Even though he was working for the City solely for the last few years he was still at the Court House and he was still a part of the Bar... a part of the Private Bar. I just have to tell you that his appreciation for the Private Bar is matched by the appreciation we all have for him as a City Attorney. My favorite memories as a Lawyer on a regular basis is, sitting in small claims court and looking over and there is Pat and he has got his couple files for the day and he has also got, The Critique of Pure Reason by Immanuel Kant...this is true. The weighty books that Pat brings along and waits while we are talking about whether or not somebody is served or not and he is sitting there reading his heavy duty philosophical works. Pat is a really interesting person on a lot of different levels and we in the Private Bar love him every bit as much as City Council loves him. So, we will miss you a lot Pat.

MAYOR WELLS-ARMSTRONG: Thank you Alderman Baron. Okay, for the sake of time I just want to mention two things. Hitchcock is finishing up there Master Plan for review. The goal is to get it to me by this Friday which is the 25th. Once I get it I will forward it on to all of City Council. They plan to be here on June 14th to present and discuss the plan and answer any questions. Then give you a couple weeks to go through it. It is a lengthy document and I will put it on the agenda for the second meeting in June. The other thing, I gave you an update on ITEP. Also, we had a conference call this

morning with Rock Island Growth. That project has died. They were not able to secure the GAP funding for the project. They did offer a Plan B which would entail building like Rowe Houses/Townhomes in that space and the data that we have does not support that...plus they would be for sale...3 bedrooms for \$169,000.00 and 2 bedrooms at \$149,000.00...I know that sounds like a disappointment but we do have other options. First I want to acknowledge and thank Alderwoman Gall and Alderman O'Brien. They met with me last week and we discussed some things that I put up in the email updates for everybody. One is to have the feasibility done from...I want you all to know the Administration is committed to downtown housing but we just have to find the right fit. Plan B that they submitted was not the right fit. So, we are committed to downtown housing, making sure it is appropriate and I think that going forward with Art Space is a good idea. So again to...I have asked Carolyn to reach out to all of you to set up three sessions so I can meet with three Alderman and Alderwoman and sit down with me and Elizabeth and whoever else from the Capital team that needs to be there to go through this. I just want to give you the heads up on the conference call this morning.

PAT POWER:

With regards to that contract, we are going to have to do a little bit of undoing on that. Of course we have committed funds and those will have to be accounted for. We also put a deed in escrow I believe on that to show good faith on that. So we have to undo some things based on what's said...I will give a call to our contact there and see exactly what procedures...

ALD KENNEDY:

Mayor?

MAYOR WELLS-ARMSTRONG: Alderwoman Kennedy?

ALD KENNEDY:

The 1st Ward has something...

MAYOR WELLS-ARMSTRONG: Okay, go ahead Alderwoman Malone Marshall?

ALD MALONE MARSHALL:

Thank you. First on the May calendar, it shows that our first meeting is on the 23rd actually it is always on the last Wednesday of the month so that will actually be May 30th.

MAYOR WELLS-ARMSTRONG: Okay. Our Clerk has asked that you contact Carol Frankie

and let her know it's the last Wednesday. Alderwoman Kennedy?

ALD KENNEDY:

I just need to know if anyone has information about jobs for the youth for the summer please let me know. The kids are asking about jobs...for these last minute students that haven't gotten jobs yet. So just pass the information along if you don't mind.

ADJOURNMENT

MAYOR WELLS-ARMSTRONG: Alright again, Carolyn will be getting the email out to all of you so that we can have some in depth conversations. May I have a motion to adjourn?

ALD SWANSON: So move.

MAYOR WELLS-ARMSTRONG: Motioned by Alderwoman Swanson.

ALD CRAWFORD: Second.

MAYOR WELLS-ARMSTRONG: Seconded by Alderman Crawford. All in favor aye?

COUNCIL: Aye.

MAYOR WELLS-ARMSTRONG: Opposed same sign. We are adjourned.