

Request for Qualifications  
Construction Engineering  
North Schuyler Avenue ADA & Lighting Upgrades Project  
City of Kankakee, Illinois

The City of Kankakee is requesting qualifications from qualified Consulting Engineering Firms/Teams to perform Construction Engineering services for the North Schuyler Avenue Streetscape Project. The project is located on Schuyler Avenue between Locust Street and Merchant Street in Kankakee, IL.

The services to be provided under this project are described in the Scope of Services section of this proposal. All work must be in accordance with FHWA, IDOT and City standards as required for approval.

The Project Scope/Description:

This work will comprise of periodic onsite construction observation, field inspection reports to be performed at every site visit, documentation of Field Issues and Amendment thereto, Project Progress Photos to be performed at every visit, Pay Request Summaries, generate punch list and see punch list items through completion, project closeout. As-built notes marked up on Original "For Construction" plans,

The improvements will connect, better service and stabilize the existing business district, as well as address ADA compliance issues.

The project will include the replacement of the existing failing light fixtures with installation of new street lighting in order to enhance public safety. Furthermore, the lighting will tie into the new Metro Transfer Center which is the hub for the local public transit agency. The site of this hub is scheduled for improvement and will be constructed at the NE corner of Chestnut and Schuyler Avenue. The City anticipates an increase to pedestrian and bicycle traffic in this area. Therefore, replacing the existing light poles which are structurally unsound will mitigate the public safety issues in this area of the city.

This project will also identify ADA non-compliant public areas that were identified in the City's ADA Transition Plan which was submitted and approval by the Office of the Attorney General in 2019 as a result of the violation letter received from their office. Finally, the City of Kankakee is defined as an underserved area, as well as an Opportunity Zone where safe and ADA compliant access to public transportation is a necessity for all residents.

FUNDING

The funding of the Construction Engineering portion of the project will be funded solely by Rebuild Illinois Fast Track Public Infrastructure grant funds.

EVALUATION

All architectural/engineering and construction activities wholly or partially funded with Rebuild Illinois funds will be competitively procured under the terms of Federal 2 CFR 200.318 to 2 CFR 200.326, as required by Illinois' Grant Accountability and Transparency Act (GATA) (Public Act 098-0706).

## MINIMUM SCOPE OF SERVICES – CONSTRUCTION ENGINEERING

- Provide construction engineering services for the City in accordance with DCEO grant requirements.
- Attend all meetings and visit the site of the proposed improvement at any reasonable time when requested by representatives of the City or IDOT.
- Daily onsite construction observation
- Field inspection reports
- Documentation of Field Issues and Amendment thereto
- Project Progress Photos to be performed at every visit
- Pay Request Summaries
- Generate punch list and see punch list items through completion
- Project Closeout
- As-built notes marked up on Original “For Construction” plans

## SUBMITTAL REQUIREMENTS

Please submit three (3) hard copies and one (1) digital copy of your team's qualifications for services by 4:00 PM CST, Tuesday, November 17<sup>th</sup>, 2020. Questions related to this QBS should be submitted by email to Pete Schiel ([paschiel@citykankakee-il.gov](mailto:paschiel@citykankakee-il.gov)) and Barbi Brewer-Watson ([bjbrewer-watson@citykankakee-il.gov](mailto:bjbrewer-watson@citykankakee-il.gov)). All questions must be received by 10:00 am CST on Wednesday, November 11<sup>th</sup>, 2020.

SOQ's should be mailed or dropped off in a sealed envelope marked "City of Kankakee – North Schuyler Avenue ADA and Lighting Upgrades SOQ" to Attention: Barbi Brewer-Watson, 304 S. Indiana Ave., Kankakee, IL 60901. A digital version should be emailed to [paschiel@citykankakee-il.gov](mailto:paschiel@citykankakee-il.gov) and [bjbrewer-watson@citykankakee-il.gov](mailto:bjbrewer-watson@citykankakee-il.gov).

All submittals must be complete and accurate and will be limited to 20 pages in length

Submittals should include:

1. Introduction
  - That includes the following information: name of firm, local address, telephone number, fax number, name of contact person, location of branch offices, if any, and states in which your firm is licensed to practice.
2. Key Staff

This section should include the following:

  - Key staff resumes
  - Listing of support staff, likely to work on the project
3. Project Approach

This section should include the following:

  - A description of the firm's thorough understanding of the scope of the project.
  - A description of the firm's proposed project team.

4. Similar Project Experience

- Provide four recent examples of projects within the last five years that are similar in nature to this project.
- Include a description of each project, including location, client, and scope of professional services delivered by your firm and the project team that staffed the project (project manager, resident engineer, inspector(s), etc.), duration of the project, and project cost.

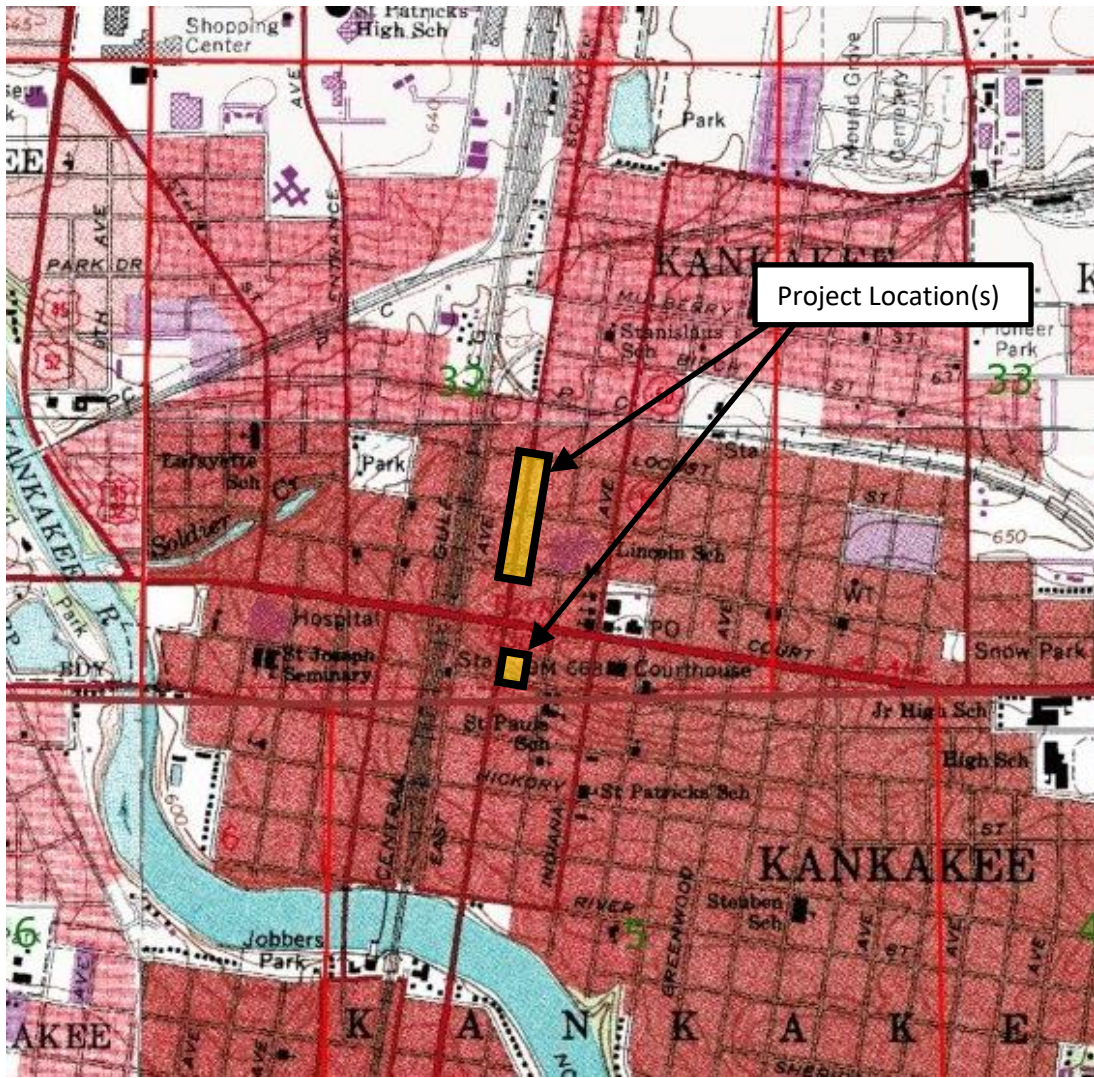
**CRITERIA FOR REVIEW:**

The following items will be considered when evaluating the consultants:

1. Technical Project Approach (10-30%)
2. Firm Experience (10-30%)
3. Specialized Expertise (10-30%)
4. Staff Capabilities (Prime/Sub) (10-30%)
5. Workload Capacity (10-30%)
6. Past Performance (10-30%)
7. Local Presence\*
8. Participation of Qualified and Certified DBE Sub-consultants\*  
(\* The combined total of these two items cannot exceed 10%)

A selection committee comprised of staff from the City will evaluate the SOQ's. The SOQ's will be reviewed, evaluated, and scored, using the criteria and weights defined above. The selected consultant will be notified, and a final scope and hours will be negotiated. The City of Kankakee will use SAM Exclusions, IDOT's CPO's website and the three other state CPO's websites to verify suspension and debarments actions to ensure the eligibility of the selected firm. The engineering agreement will be lump sum.

Project Location Map & Limits



Project Location(s)